

STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
HONOLULU, HAWAII

March 10, 1981

MEMORANDUM 1981-10

TO: Heads of Departments and Agencies  
Attention: Payroll/Personnel Offices

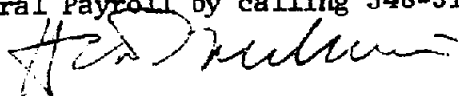
FROM: Hideo Murakami, Comptroller

SUBJECT: Change in Method of Reporting FICA Taxable Wages

The Social Security Administration has notified us, through the Employees' Retirement System, that, effective January 1, 1981, only a single annual wage report need be reported to the Social Security Administration. Accordingly, quarterly reporting of FICA taxable wages for which our Accounting Division has been responsible will now be reported annually beginning with the calendar year 1981.

For departments and agencies, this means that the current procedures for processing of FICA-type adjustments involving quarter crossovers within a current calendar year need no longer be followed, effective January 1, 1981. The procedures affected include: the processing of summary warrant vouchers relating to transfer of funds for gross salary/workers' compensation-type pay adjustments; the processing of State Accounting Form D-70 (record purposes) for FICA buy-backs and refunds; the processing of State Accounting Form D-70 for gross salary and/or workers' compensation overpayments. These procedures, however, will have to be followed if the adjustments involve calendar year cross-overs. Therefore, if an adjustment is for a period prior to January 1, 1981, or for periods that cross-over calendar years in the future, the procedures must be followed.

Departments and agencies having any questions regarding the foregoing may address the questions to DAGS Central Payroll by calling 548-3167.

  
HIDEO MURAKAMI  
Comptroller